



**Scottish
Swimming**



#ScotNSC19

2019 Scottish National Short Course Open Swimming Championships

(Under FINA Rules/Scottish Swimming Regulations)

**Royal Commonwealth Pool,
Dalkeith Road, Edinburgh, EH16 5BB
13th – 15th December 2019**

Licence No: L1/626/SS/DEC19

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VENUE DETAILS, SESSION TIMES, EVENTS & ELIGIBILITY INFORMATION

Venue: Royal Commonwealth Pool, Edinburgh, EH16 5BB Tel: 0131 667 7211
Pool: 8 Lane, 25 metre pool with full Electronic Timing / 6 Lane, 25 metre swim down pool
Meet Promoters: SASA National Swimming Committee

Session Times:

| Date: | Session: | Warm Up: | Start: |
|--|--------------------------------------|--------------|--------------|
| Thursday 12th December | Open Training from 16.00 until 20.00 | | |
| Friday 13th December | Session 1 – Heats | 07.45 | 09.00 |
| | Session 2 – Heats | 11.50 | 12.50 |
| | Session 3 – Finals | 16.30 | 17.30 |
| Saturday 14th December | Session 4 – Heats | 07.45 | 09.00 |
| | Session 5 – Heats | 11.50 | 12.50 |
| | Session 6 – Finals | 16.30 | 17.30 |
| Saturday 15th December | Session 7 – Heats | 07.45 | 09.00 |
| | Session 8 – Heats | 11.50 | 12.50 |
| | Session 9 – Finals | 16.30 | 17.30 |

NB. Session times may be adjusted when all entries have been processed. Any new session times will be notified when the draft programme is issued.

Events:

| | | |
|--------------------------|---|------------------------|
| Individual Events | 50m Freestyle, Backstroke, Butterfly, Breaststroke | Heats and B & A Finals |
| | 100m Freestyle, Backstroke, Butterfly, Breaststroke | Heats and B & A Finals |
| | 200m Freestyle, Backstroke, Butterfly, Breaststroke | Heats and B & A Finals |
| | 400m Freestyle | Heats and B & A Finals |
| | 100m, 200m and 400m Individual Medley | Heats and B & A Finals |
| | 800m and 1500m Freestyle | Heat Declared Winner |
| Relay Events | 4 x 50m Freestyle Team | Heat Declared Winner |
| | 4 x 50m Medley Team | Heat Declared Winner |
| | 4 x 100m Medley Team - Mixed | Heat Declared Winner |

Please Note - The five fastest heats of all events with finals will be swum in the morning. Further heats of these same events will be swum in the afternoon sessions. The finalists will therefore not be announced and final results for the heats posted until the final heat of each afternoon event has been completed. Provisional finalists based on the morning heats only will be announced but this does not guarantee a place in the final.

Eligibility to Compete

- All competitors must be registered with their National Federation to be eligible to compete (FINA Rule GR 1.1).
- To compete for a Scottish Club or Team at National Open Championships, competitors must be registered with the Scottish Amateur Swimming Association and must have paid their current registration fee.
- A swimmer can only compete for one Club/Team during the Championships. Scottish Club/team members must be eligible to swim for their Club/Team in accordance with Company Rule R5.1. Any swimmer entering a Scottish Championships as 'unattached' cannot compete for a Club/Team in relay events.
- Swimmers with Scottish eligibility training outside Scotland and wishing to be considered for National Selection must be registered with Scottish Swimming (C3.5.1).

National Eligibility – Scottish Swimming Company Rule R4.5.3

R4.5.3 - A competitor selected to represent Scotland must be a registered member of SASA as per SASA Constitution C3.3 or C.3.5.1. and must be either:

- A native of Scotland, **or**
- A person with a Scottish mother or father, **or**
- Satisfy either of the following residential criteria:
 - I. For the Commonwealth Games -
In line with current Commonwealth Games Federation Regulations or Guidelines (see Commonwealth Games Swimming selection policy for details).
 - II. For all other Meets -
A person who has been resident in Scotland for a minimum of twelve months prior to the first day of competition.

SCHEDULE OF EVENTS

| Friday 13 th December | Saturday 14 th December | Sunday 15 th December |
|--|---|---|
| SESSION 1 – MORNING Warm Up 07:45 Start 09:00 | SESSION 4 – MORNING Warm Up 07:45 Start 09:00 | SESSION 7 – MORNING Warm Up 07:45 Start 09:00 |
| Mens 400m I.M. Womens 400m I.M. Mens 100m Freestyle Womens 100m Freestyle Mens 50m Breaststroke Womens 50m Breaststroke Mens 200m Backstroke Womens 200m Backstroke Mens 50m Butterfly Womens 50m Butterfly | Womens 200m I.M. Mens 200m Freestyle Womens 100m Butterfly Mens 100m Breaststroke Womens 50m Freestyle Mens 50m Backstroke Womens 200m Breaststroke Mens 200m Butterfly Womens 100m Backstroke Mens 100m I.M. Womens 400m Freestyle | Mens 200m I.M. Womens 200m Freestyle Mens 100m Butterfly Womens 100m Breaststroke Mens 50m Freestyle Womens 50m Backstroke Mens 200m Breaststroke Womens 200m Butterfly Mens 100m Backstroke Womens 100m I.M. Mens 400m Freestyle |
| SESSION 2 – AFTERNOON Warm Up 11:50 Start 12:50 | SESSION 5 – AFTERNOON Warm Up 11:50 Start 12:50 | SESSION 8 – AFTERNOON Warm up 11:50 Start 12:50 |
| Mens 400m IM Womens 400m IM Mens 100 Freestyle Womens 100 Freestyle Mens 50m Breaststroke Womens 50m Breaststroke Mens 200m Backstroke Womens 200m Backstroke Mens 50m Butterfly Womans 50m Butterfly Mens 800m Freestyle (Slower heats) Womans 800m Freestyle (Slower Heats) | Womens 200m I.M. Mens 200m Freestyle Mens 100m Breaststroke Womens 100m Butterfly Womens 50m Freestyle Mens 50m Backstroke Womens 200m Breaststroke Mens 200m Butterfly Womens 100m Backstroke Mens 100m I.M. Womens 400m Freestyle Mens 1500m Freestyle (Slower Heats) | Mens 200m I.M. Womens 200m Freestyle Mens 100m Butterfly Womens 100m Breaststroke Mens 50m Freestyle Womens 50m Backstroke Mens 200m Breaststroke Womens 200m Butterfly Mens 100m Backstroke Womens 100m I.M. Mens 400m Freestyle Womens 1500m Freestyle (Slower Heats) |
| SESSION 3 – EVENING Warm Up 16:30 Start 17:30 | SESSION 6 – EVENING Warm Up 16:30 Start 17:30 | SESSION 9 – EVENING Warm Up 16:30 Start 17:30 |
| Mens 800m Freestyle (Fastest Heat) Womens 800m Freestyle (Fastest Heat) B and A Finals of the above events Womens 4 x 50m Medley Relay Mens 4 x 50m Medley Relay | Mens 1500m Freestyle (Fastest Heat) B and A Finals of above events Mens 4 x 50m Freestyle Relay Womens 4 x 50m Freestyle Relay | Womens 1500m Freestyle (Fastest Heat) B and A Finals of above events Mixed 4 x 100m Medley Relay |

CONSIDERATION TIMES

| FEMALE | | MALE |
|------------|-----------------------------|------------|
| OPEN | EVENT | OPEN |
| 00:27.76 | 50m Freestyle | 00:25.14 |
| 01:00.26 | 100m Freestyle | 00:54.30 |
| 02:11.26 | 200m Freestyle | 02:00.39 |
| 04:38.80 | 400m Freestyle | 04:19.04 |
| 09:31.90 | 800m Freestyle | 09:16.17 |
| 18:59.67 | 1500m Freestyle | 17:20.93 |
| 00:35.88 | 50m Breaststroke | 00:31.55 |
| 01:18.95 | 100m Breaststroke | 01:09.68 |
| 02:50.34 | 200m Breaststroke | 02:33.70 |
| 00:31.96 | 50m Backstroke | 00:29.12 |
| 01:07.93 | 100m Backstroke | 01:02.50 |
| 02:27.31 | 200m Backstroke | 02:18.06 |
| 00:30.10 | 50m Butterfly | 00:27.10 |
| 01:07.27 | 100m Butterfly | 01:01.06 |
| 02:36.39 | 200m Butterfly | 02:22.08 |
| 01:11.24 * | 100m Individual Medley | 01:04.45 * |
| 02:29.46 | 200m Individual Medley | 02:17.67 |
| 05:21.42 | 400m Individual Medley | 05:00.16 |
| 01:53.77 | 4 x 50m Freestyle Relay | 01:43.30 |
| 02:04.36 | 4 x 50m Medley Relay | 01:54.15 |
| | 4 x 100m Mixed Medley Relay | 04:25.04 |

Notes:

Competitors must enter times achieved in accredited competitions held in the 12 months prior to the event closing date (since 13th November 2018) and either be 25 metre pool times, or conversions to 25 metre pool times. Official Conversion Tables: Hy-tek standard conversion, or Swim England conversion tables may be used.

A proof of entry times report is required in line with SW2.1.2.5. Random checks on entry times will be carried out prior to and during the event. Any swimmer submitting an unaccredited entry time will automatically be withdrawn from all entered events and will forfeit all entry fees.

*For the 100m Individual Medley only, entry times must be equal to or faster than the consideration time listed above but need not be accredited provided that the swimmer has also entered the 200m Individual Medley with a verifiable accredited time. Any swimmer entering the 100m Individual Medley but not the 200m Individual Medley must submit a verifiable entry time as detailed above.

Relay entries should be populated (swimmers names and times) with individual accredited times for each relay team member and reserves. The submitted relay entry time should be the sum of the accredited times for each provisional team member and be equal to or faster than the consideration time detailed above. The organisers reserve the right to restrict entries to ensure a good standard of competition.

ENTRIES INFORMATION

Making Entries

Friday 27 September onwards

Entries will be by computer files, which are downloadable [here](#)

Wednesday 28 November, 2pm

CLOSING DATE - Only official files are acceptable.
The entry files must be emailed to nationals@scottishswimming.com.

Wednesday 28 November

Online Application Entries Summary and Payment, click [here](#)
Card payment made by contacting Scottish Swimming Office
BACS: Please use Ref 6012_Club The Royal Bank of Scotland,
Sort Code: 832709, Account No:00292938.

Individual Events: £10.00 Relays: £20.00

No entries will be accepted without the correct fee, or with the Entry Files incorrectly completed. Entry fees will not be refunded for any times submitted out-with the consideration time. No refunds will be given after the programme has been finalised.

Team Entries

For this meet, clubs may enter two (2) Male & (2) Female teams for the 4 x 50m Freestyle and 4 x 50m Medley relays. For the mixed medley relay clubs may enter (3) teams. Please specify whether the teams are senior or junior teams.

For those who are not swimming in individual events, please submit names and times on the Hytek entry file (this is to ensure that you are issued with the required number of swimmer passes and to ensure a more streamlined process on the day). Swimmers not included on the entry file risk not having their entry processed due to time restraints.

Please note: Relays will be restricted to three heats per single sex relay event, with four heats of the mixed relay. Teams will be selected on a time basis for the single sex events whether they are A or B teams and in the case of the mixed medley relay, teams will be selected on a time basis whether they are A, B or C teams.

Team Lines and Changes to Relay Teams

Team lines for all days and all teams should be lodged **no later than 12 Noon on the day of the event.** These team lines should contain all reserves.

Changes to previously submitted team lines, including reserves, can be made up to 1 hour prior to the start of the appropriate session on relay team line forms at the recorders desk. No change to swim order or swimmers shall be permitted after that time except in the event of a medical emergency and in that event, only swimmers names on the form can be used

Relay forms can be found on the Scottish Swimming website, click [here](#).

Entry Files

- Entry files can be found on the SwimScotland website for download only:- <http://www.swimscotland.co.uk/>
- Entries should be sent to: nationals@scottishswimming.com
- The subject line **MUST** be **Short Course Open Championships - Club Code**
- Please ensure that you request a read receipt if you wish confirmation of entries being received.
- Proof of entry time report should be returned with the entry file.
- Entries Application Summary to be completed [online](#) by **14.00 on Wednesday 13th November 2019**
- Link to Hy-Tek website for Team Manager Lite, should you not have a copy of Team Manager <http://www.hy-tekltd.com/downloads.html> Select Team Manager, then [Lite](#)

Website Information

- As soon as possible after closing date, an entry list will be posted on the website for clubs to check <http://www.swimscotland.co.uk/> (there will be a time limit on returns)
- The entry list will show a list of your entries only. This is not a definitive acceptance of swims but to allow any mistakes to be rectified
- Any queries from the entry list should be directed to nationals@scottishswimming.com
- A draft programme will then be posted on the SwimScotland <http://www.swimscotland.co.uk/> and Scottish Swimming <http://www.scottishswimming.com/compete/swimming/national-events.aspx> websites. This will show acceptances, reserves and oversubscribed entries, if any

WITHDRAWALS/GENERAL INFORMATION

Heats

Any withdrawals (including reserves) prior to the first day of the Championships should be notified to shortcoursewithdrawals@gmail.com. Withdrawals for Session 1 must be notified no later than 18.00 on Thursday, 12th December 2019. Withdrawals for subsequent morning sessions not previously notified must be lodged at the Recorders Desk no later than 18.00 on the day prior to the event and for afternoon sessions by 10.00 on the day of the event. Swimmers failing to comply with the above (except in the case of a genuine illness or proven emergency) will be liable to a £10 fine for each inappropriate withdrawal.

Finals

It is the responsibility of the Swimmers/ Coaches/Team Managers/Chaperones to check whether a swimmer has made the finals or named as a reserve. Should you wish to withdraw from a Final (including reserves) you must inform the Recorders in writing on the form provided within 30 minutes of Finalists Lists having been published or announced.

Any competitor withdrawing from a final in such a manner as to prevent a reserve taking part (except in the case of a genuine illness or proven emergency) shall be suspended immediately from all further events at the Championships. Where a reserve is brought in at short notice, the reserve shall occupy the vacant lane - there will be no re-seeding.

Please note: Any late withdrawals from Heats or Finals on medical grounds should be discussed with the Meet Director prior to submission to the Recorders.

Event Regulations

Entry and Entries to all events is expressly subject to the Event Regulations on our website which can be found [here](#) and may, where appropriate, also require compliance with the facility provider's regulations.

Scottish Swimming reserves absolutely the right to eject from events any person failing to comply with each and all of the Event Regulations.

Swimmers Passes

All swimmers participating in the Championships will be issued with a pass which will allow them access to the changing village, designated seating areas and poolside (swimmers are not required to submit photographs). Within the venue swimmers **must wear** their accreditation pass and have it visible at all times.

Media & Photography Information

Throughout this event Scottish Swimming will have a number of authorised media partners taking static photographs and video footage. These images are intended solely for the purposes of promotion and celebration of the activities and may include live streaming on the internet. Images will be made available to our media partners and uploaded to our website and our social network sites.

Should any competitor wish not to be photographed please [complete this form](#). If at any time a competitor wishes a static image to be removed from our website, 7 days' notice must be given to Scottish Swimming after which the data will be removed.

Swimwear

British Swimming and ASA advise that FINA BL8.1 only applies to Olympic Games and FINA events. A suit check will only be made if a World or European record is claimed. There is no requirement for officials to check that costumes are on the approved FINA list. Bylaws BL 8.2 and BL 8.3 cover our requirement for design and material.

SW8.0 Scottish Swimming Rules
SW8.8 Swimwear Policy

SW8.8.1. For events held under the direct jurisdiction and control of Scottish Swimming the Scottish Swimming "Swimwear Policy" shall also apply. This policy is included in full in Appendix 1 of these regulations.

AWARDS & PRESENTATIONS

Open Events (including relays)

| | |
|----------------------------|---|
| Scottish Open Champion | 1st, 2nd and 3rd |
| Scottish National Champion | 1st (provided the individual is not also the Open Champion) |
| Scottish Junior Champion | 1st (aged under 17 as at 31st December 2019) |

The Scottish National Champion and Scottish Junior Champion must be registered with Scottish Swimming and must be:

- A native of Scotland, **or**
- A person with a Scottish mother or father, **or**
- Satisfy the residential criteria for the Commonwealth Games in line with current Commonwealth Games Federation Regulations or Guidelines (see Commonwealth Games Swimming Selection policy for details).

A junior relay team shall consist of 4 swimmers who will be aged under 17 years on 31st December 2019

Special Awards

The following Trophies will be awarded:

- **Alistair Sankey Memorial Trophy** - Best combined performance in the senior men's 100m and 200m Butterfly Championships using FINA points. Restricted to swimmers based in Scotland or eligible to swim for Scotland.
- **Paisley 500** - Best overall performance by a male or female as determined by points calculated as below for individual events.

| | |
|-------------------------------------|----------------------------|
| 1 st : | 20 points |
| 2 nd : | 18 points |
| 3 rd : | 16 points |
| 4 th -16 th : | 13 points down to 1 point. |
- **Citrus Trophies** - Best performance by a junior male and female as determined by FINA points.
- **Aberdeen 200** - Best single performance for male and female as determined by FINA points.
- **Best Team Cup** – Most points earned by a Scottish Club/Team in the Open competition. Points will be calculated as follows for all eligible individual events:

| | |
|-------------------------------------|----------------------------|
| 1 st : | 20 points |
| 2 nd : | 18 points |
| 3 rd : | 16 points |
| 4 th -16 th : | 13 points down to 1 point. |

The first eight relay teams will score points as follows:

| | |
|------------------------------------|----------------------------|
| 1 st : | 20 points |
| 2 nd : | 18 points |
| 3 rd : | 16 points |
| 4 th -8 th : | 13 points down to 9 points |

Spot Prizes - Will be awarded to swimmers from the afternoon sessions. Further information will be given in the Club Information Pack.

Presentations - Swimmers must report to the Presentation Marshall immediately upon completing their race and collecting their dry clothes from the holding area. Appropriate clothing must be worn for the presentations. It is the responsibility of the Coach/Team Manager to ensure that medallists or a deputy be available for presentation as per the presentation schedule, a copy of which will be included in your Club Information Pack and posted around the pool.

Failure of a swimmer or deputy to attend the appropriate presentation will result in the swimmer forfeiting his/her medal.

TEAM STAFF INFORMATION

Training Prior to Championships

The Royal Commonwealth Pool will be available for open training from 16.00 until 20.00 on Thursday 12th December 2019.

Team Staff Meals

You can purchase meal passes at a cost of £20.00 per person per day which entitles you to a light lunch after the morning session and a two course meal between the afternoon and evening session. Please click [here](#) to submit this information along with your entry details.

Poolside Pass Information/ Accreditation

Coaches/Team Managers/Chaperones who are not in possession of an annual pass may purchase a Full Meet or Day Pass for the Championship, the fee for which is:

Full Meet £25.00 (3 day access)

Day Pass £10.00 (Access is only granted on the day the pass has been purchased)

Lost/replacement passes will be charged a fee of £10.00 for the issue of a temporary pass.

A pass is required for any coach/chaperone/team manager wishing to be poolside, and entitles you to entry for the whole of the Meet, poolside access, start & result sheets, complimentary tea and coffee in the specified area. Without a valid pass any coach/chaperone/team manager will NOT be permitted on poolside.

All passes must be worn by all team personnel and made visible at all times.

Applying for a Pass

- All applications have to be submitted online, full guidelines can be found here:-

<https://www.scottishswimming.com/compete/swimming/national-events/scottish-national-short-course-championships-2019.aspx>

- Please Note: All chaperone/team manager passes must be confirmed by the Head Club/Team coach as detailed on the online application form**
- All applicants MUST be Disclosure Scotland/PVG/CRB checked through either: Scottish Swimming/ASA/WASA. It is the responsibility of the Club/Coach to ensure that, if they require their swimmers to have coach/chaperone representation on the poolside, their application is made in good time and that the relevant PVG/Criminal Records Bureau(CRB)/Disclosure & Barring Service(DBS) forms have been completed and sent to the Scottish Swimming/ASA/WASA office(s)
- Scottish Swimming will not issue any Coach/Chaperone Pass unless a person has a valid Disclosure Certificate/PVG/CRB through the Scottish Swimming/ASA/WASA. In-line with current legislation, valid Disclosure Certificates/PVG/CRB from any other agency, will not be accepted. If you have any queries regarding PVG/CRB certification, please contact your Governing Body or Scottish Swimming via email to childprotection@scottishswimming.com
- Coaches/Team Managers/Chaperones applying for passes from outside the UK should make arrangements for their National Governing Body to forward a letter of declaration to the CEO of Scottish Swimming that all applicants have conformed with their 'home country's' policy concerning child protection; Passes will not be issued without such a letter
- Applicants must submit one recent photograph (jpeg format). This can be done once the order is completed on the website. Previous applicants need not submit a photograph unless their appearance has changed dramatically or they wish to update the photograph held on file. Photographs should be taken under the same rules regarding passport photographs.
- Passes will be emailed direct to members to print themselves. Plastic wallets will be available for collection from the Information Desk at Front of House at our Scottish Swimming National Events

Applications close at 2pm on the 28 November 2019

Please Note: Late applications will be considered and charged £45.00 per pass