



**Scottish
Swimming**



2017 Scottish National Team Championships

(under FINA Rules / Scottish Swimming Regulations)

**Aquatics Centre
Aberdeen Sports Village**

23 September 2017

Licence No:

L1/547/SS/SEP17



2017 SCOTTISH NATIONAL TEAM CHAMPIONSHIPS MEET INFORMATION

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VENUE DETAILS & SESSION TIMES

Event: 2017 SCOTTISH NATIONAL TEAM CHAMPIONSHIPS
(Under FINA Rules/Scottish Swimming Regulations)
Dates: Saturday 23 September 2017
Venue: Aquatics Centre, Aberdeen Sports Village, Regent Walk, Aberdeen AB24 1SX
Phone: 01224 438900
Pool: 10 lane x 25 metre (Full electronic timing)
6 lane x 25 metre swim down facility

Meet Promoters: SASA National Swimming Committee

PROGRAMME OF EVENTS:

The Scottish National Team Championships will be held over two sessions. Participating teams will comprise of 10 Junior Teams and two Invitational "Open" Teams. The top 10 Scottish teams from the 2017 National Age Group Championships will be invited to enter a junior team comprising swimmers aged 16 and under to compete in The Scottish National Junior Team Championships and they will compete against each other for the title of Scottish National Junior Team Champions.

The Invitational Teams will compete in head to head races for the title of Scottish National Team Champions. The teams will comprise Scottish Athletes selected on the basis of their performances across all UK by the Scottish Swimming Performance Director and National Coach.

The events will be as follows:

50m	Freestyle, Backstroke, Butterfly, Breaststroke
100m	Freestyle, Backstroke, Butterfly, Breaststroke
200m	Freestyle, Backstroke, Butterfly, Breaststroke
400m	Freestyle, Individual Medley
4 x 50m	Freestyle Team
4 x 50m	Medley Team

SESSION TIMES			
Session 1	Warm Up:	10.30	Start: 11.30
Session 2	Warm Up:	14.00	Start: 15.00

ELIGIBILITY TO COMPETE

- All competitors must be registered with SASA.
- Junior swimmers may only represent the club or team as per Scottish Swimming rules.
- Swimmers entered in the Junior Team Championships must be aged under 17 years as at midnight on 31st December 2017
- Competing Junior teams must include 4 male **and** 4 female competitors aged under 15 years as at midnight on 31st December 2017
- Junior swimmers – 4 male **and** 4 female aged under 15 years as at midnight on 31st December 2017, must compete in at least one individual event each, decided at the discretion of each team.
- Each junior relay team (male and female) must contain at least 1 swimmer aged under 15 years as at midnight on 31st December 2017.
- Swimmers competing in the Junior competition are not allowed to compete in more than 2 individual events
- Swimmers competing in the Invitational event are not allowed to compete in more than 3 individual events

SCHEDULE OF EVENTS

Morning session	Afternoon session
Warm-up 10.30 - Start 11.30	Warm-up 14.00 - Start 15.00
4 x 50m Freestyle Relay – Girls	200m Backstroke – Girls
4 x 50m Freestyle Relay – Invitational Women	200m Backstroke – Invitational Women
4 x 50m Freestyle Relay – Boys	200m Backstroke – Boys
4 x 50m Freestyle Relay – Invitational Men	200m Backstroke – Invitational Men
400m Freestyle – Girls	100m Breaststroke – Girls
400m Freestyle - Invitational Women	100m Breaststroke – Invitational Women
400m Freestyle – Boys	100m Breaststroke – Boys
400m Freestyle - Invitational Men	100m Breaststroke – Invitational Men
50m Breaststroke – Girls	50m Freestyle – Girls
50m Breaststroke – Invitational Women	50m Freestyle – Invitational Women
50m Breaststroke – Boys	50m Freestyle – Boys
50m Breaststroke – Invitational Men	50m Freestyle – Invitational Men
200m Butterfly – Girls	400m Individual Medley – Girls
200m Butterfly – Invitational Women	400m Individual Medley – Invitational Women
200m Butterfly – Boys	400m Individual Medley – Boys
200m Butterfly – Invitational Men	400m Individual Medley – Invitational Men
100m Backstroke – Girls	100m Butterfly – Girls
100m Backstroke – Invitational Women	100m Butterfly – Invitational Women
100m Backstroke – Boys	100m Butterfly – Boys
100m Backstroke – Invitational Men	100m Butterfly – Invitational Men
200m Individual Medley – Girls	50m Backstroke – Girls
200m Individual Medley – Invitational Women	50m Backstroke – Invitational Women
200m Individual Medley – Boys	50m Backstroke – Boys
200m Individual Medley – Invitational Men	50m Backstroke – Invitational Men
100m Freestyle – Girls	200m Freestyle – Girls
100m Freestyle – Invitational Women	200m Freestyle – Invitational Women
100m Freestyle – Boys	200m Freestyle – Boys
100m Freestyle - Invitational Men	200m Freestyle – Invitational Men
200m Breaststroke – Girls	4 x 50m Medley Relay – Girls
200m Breaststroke – Invitational Women	4 x 50m Medley Relay - Invitational Women
200m Breaststroke – Boys	4 x 50m Medley Relay – Boys
200m Breaststroke – Invitational Men	4 x 50m Medley Relay – Invitational Men
50m Butterfly – Girls	
50m Butterfly – Invitational Women	
50m Butterfly – Boys	
50m Butterfly – Invitational Men	

Teams will be assigned to lanes by random draw for the duration of the competition.

ENTRIES

There will be no charge to participate.

Invitation to participate:

The top ten Junior teams will be invited to participate in these Championships based on their performances in the Team Competitions at the 2017 National Age Group Championships.

The next two teams will be invited to be reserves in the case of teams not taking up their invitation. Teams will be required to notify their intention to swim by 2pm, Friday 7th July 2017 following which, reserve teams will be notified of any available spaces and requested to confirm their intention to swim by 2pm, Friday 28th July 2017.

Making Entries:

Teams may enter only one swimmer per event and no exhibition swims will be permitted. Team entries will be by Hy-Tek entry files, which will be provided by the Meet Entry Secretary. These will be available for download from the 1st June 2017. The closing date for receipt of entries is **2pm, Thursday 7th September 2017**. The entry files must be emailed to nationals@scottishswimming.com. Only official files are acceptable. Other paperwork (within a maximum of 3 days following the closing date) should be sent to:

Mrs Melanie Orr
Scottish Swimming,
National Swimming Academy, University of Stirling, Stirling, FK9 4LA

Notification of provisional relay team members, including reserves, should be submitted with the Hytek entry file by either spread-sheet or word document to: nationals@scottishswimming.com.

Please note: any swimmers moving clubs must have all paperwork completed and with Scottish Swimming before the 31st August 2017 to be eligible to compete for their new club.

Team changes:

Team changes, including relays, can be made by e-mail until 6 pm on the day prior to the competition and on the day of competition at the Recorder's desk up to 45 minutes prior to the start of the appropriate session on the forms provided. Thereafter, no changes (including relay swim order) shall be permitted except in the event of a medical emergency.

GENERAL INFORMATION

DRUG TESTING

Please note that drug testing may be in operation at any Scottish event.

SWIMMERS PASSES

There will be no swimmers passes issued for this event.

TECHNICAL OFFICIALS

We ask that each participating club provides one technical official for each session. Please confirm the name of that official to Steve Robertson, STO Manager by 8th September 2017. northsto@gmail.com

TEAM POINTS

Junior Competition

- Points will be calculated as follows: 1st – 13 points: 2nd – 11 points: 3rd – 9 points: 4th – 10th place: 7 points down to 1 point. In the event of a dead-heat for any position, the respective points will be averaged (eg dead heat for 1st place, each team will score 12 points).
- If a swimmer is disqualified they will score 0 points.
- If a team does not enter a swimmer in an event they will be deducted 5 points.
- Points will be calculated and announced / displayed at regular intervals during the competition.
- The team with the highest points following the completion of the final event will be presented with the “Scottish Junior Team Champions” Trophy.
- In the case of a tie for first place there will be a head to head Mixed 4 x 50m Medley Relay event to determine which team will be declared Champions. This relay shall consist of 2 males and 2 females. In each team, one male and one female should be under 15 years of age as at midnight on 31st December 2017.

Invitational Competition

- Points will be calculated as follows: 1st – 10 points: 2nd – 5 points; In the event of a dead-heat for any position, the respective points will be averaged (eg dead heat for 1st place, each team will score 7.5points)
- If a swimmer is disqualified they will score 0 points.
- If a team does not enter a swimmer in an event they will be deducted 5 points.
- Points will be calculated and announced / displayed at regular intervals during the competition.
- The team with the highest points following the completion of the final event of each session will be presented as the winner and receive the “Scottish Team Champions” Trophy.
- In the case of a tie for first place there will be a head to head Mixed 4 x 50m Medley Relay event to determine which team will be declared Champions. This team should consist of 2 males and 2 females.

COACH INFORMATION

ACCREDITATION

Annual passes issued for 2017 will be valid for this Meet.

Coaches/team managers/chaperones that are not in possession of an annual pass may purchase an individual pass for the Championship, the fee for which is £10.00. Lost /replacement passes will be charged a fee of £10.00 for the issue of a temporary pass.

A pass is required for any coach/chaperone wishing to be poolside. This entitles you to entry for the whole of the Meet, Poolside Access, Start and Result Sheets.

Coaches/Team Managers/Chaperones will NOT be permitted access to poolside without a valid pass. All passes must be worn by all team personnel and made visible at all times.

Passes will be available for collection at the Front of House desk, outside the spectator gallery.

APPLYING FOR A PASS

All applications should be submitted online at or using the form below:

<http://www.scottishswimming.com/compete/swimming/national-events.aspx>

Please note: All chaperone/team manager passes must be confirmed by the Head Club/Team Coach as detailed on the online application form

All applicants MUST be Disclosure Scotland/PVG/CRB checked through either: Scottish Swimming/ASA/WASA. It is the responsibility of the Club/Coach to ensure that, if they require their swimmers to have coach/chaperone representation on the poolside, their application is made in good time and that the relevant PVG/Criminal Records Bureau(CRB)/Disclosure & Barring Service(DBS) forms have been completed and sent to the Scottish Swimming/ASA/WASA office(s).

Scottish Swimming will not issue any Coach/Chaperone Pass unless a person has a valid Disclosure Certificate/PVG/CRB through the Scottish Swimming/ASA/WASA. In-line with current legislation, valid Disclosure Certificates/PVG/CRB from any other agency, will not be accepted.

New applicants must submit one recent electronic photograph (preferably in jpeg format). Previous applicants need not submit a photograph unless their appearance has changed dramatically or they wish to update the photograph held on file. Photographs should be taken under the same rules regarding passport photographs.

If you have any queries regarding Disclosure Scotland/PVG/CRB certification, please contact:

childprotection@scottishswimming.com

PAYMENT FOR COACHES PASS

Payment can be made by the following options:-

Cheque payable to Scottish Amateur Swimming Association Ltd.

Credit or Debit card, telephone 01786 466520 (3% charge for Mastercard).

BACS please send an email to nationals@scottishswimming.com requesting the bank details.

All applications should be submitted via the Head Club/Team Coach and forwarded to: **Mrs Melanie Orr, Scottish Swimming, National Swimming Academy, University of Stirling, Stirling, FK9 4LA**

Coaches pass application forms which arrive late or which are incomplete will not be processed.

scottishswimming.com



EVENT REGULATIONS

Entry and Entries to all events is expressly subject to each and all of these regulations and may, where appropriate, also require compliance with the facility provider's regulations.

- Permission for any person to enter or to remain within the venue notwithstanding possession of any ticket by that person is at the absolute discretion of the stewards and officers of Scottish Swimming and/or any police officer.
- No guarantee can be given by Scottish Swimming that the event will take place at a particular time or any particular date and Scottish Swimming reserves the right to reschedule the event without notice and without any liability for so doing.
- In the event of postponement, cancellation or abandonment of the event, refunds if any, will be made at the absolute discretion of Scottish Swimming. Scottish Swimming will have no legal liability to make a refund or to pay any form of consequential or indirect damage such as loss of enjoyment, travel and accommodation costs.
- The following are articles, which must not be brought within the venue (glasses, fireworks, smoke canisters, flares, glass bottles, weapons of any sort). Any person in possession of such items will be refused entry at the absolute discretion of any steward or officer of Scottish Swimming and/or police officer.
- No object may be thrown by spectators within the venue.
- No foul or abusive language or other offensive words such as racial or sexual abuse may be used within venues.
- No alcohol may be consumed within events except in those areas specifically designated for such purposes and in accordance with any terms displayed in those areas.
- No person may for commercial purposes take photographs or use any video recording equipment inside events without the express written permission of Scottish Swimming. The taking of photographs or use of video equipment for non-commercial purposes is permitted subject to compliance with Scottish Swimming Guidelines with regard to video recording and zoom photography.
- Should you wish to use your mobile phone for photographic purposes on poolside the procedure above must be followed.
- In order to control digital photographs, mobile phones may not be used in the changing village, toilets or shower areas
- No flash photography permitted at any time within the competition pool hall.
- In the interests of Health and Safety, hot food and hot drinks must not be taken into the pool hall.
- No articles, periodicals, publications, flyers or goods of any nature may be offered either free or for sale by any persons saves only Scottish Swimming within events without the express written permission of Scottish Swimming.
- Any person entering events must at all times comply with any and all instructions of any steward or officer of Scottish Swimming and/or police officer. Failure to comply within a reasonable time with any such instruction will lead to the person being invited to leave.
- No tickets may be offered for resale within events. Any such tickets offered for sale may be confiscated by any steward or officer of Scottish Swimming or any police officer.
- Scottish Swimming reserves absolutely the right to eject from events any person failing to comply with each and all of the Event Regulations.

PHOTOGRAPHY/MEDIA

Throughout this event Scottish Swimming will have a number of authorised media partners taking static photographs and video footage. These images are intended solely for the purposes of promotion and celebration of the activities. Images will be made available to our media partners and uploaded to our website and our social network sites.

All parents, competitors, coaches and volunteers are required to acknowledge this is a public event and upon entering the swimming arena this may result in the recording and publication of his/her image.

Scottish Swimming may record the competition events and general images of swimmers for the purposes of education, training, swimmer analysis, performance, development and event promotion. Scottish Swimming will hold this information on file for the use of promotion, general information and marketing. This information will not be passed on to third party media partners.

Further guidance can be found in our Child Protection Policy

SCOTTISH SWIMMING NATIONAL CHAMPIONSHIPS

2017 INDIVIDUAL MEET COACH/CHAPERONE/TEAM MANAGER PASS

Applications must be made by the Head Club/Team Coach. Please ensure that the form is completed fully in block capitals. Please note that we reserve the right to refuse applications.

	CARD	CHQ	BACS
Scottish Team Championships, Aberdeen Aquatics Centre - £10			

COACH		CHAPERONE		TEAM MANAGER		Please tick <input type="checkbox"/>
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Applications Close on Thursday 7th September 2017

Applicant's Details

Surname:														
Forename(s):														
Home Address:														
							Postcode:							
Telephone Number:														
Email Address:														
Membership No:														
Signature:														

Entry/Club Secretary Details:

Application Made by (Name):													
Secretary of (Club Name):													
Telephone Number:													
Email Address:													
Signature:													

Please ensure the following are complete/included (please confirm by entering a tick in the relevant box);

Valid Enhanced Disclosure:	Please do not send certificate	
Payment:	Cheque made payable to 'SASA' Ltd or	
	Card payment made by contacting Scottish Swimming Office	
	BACS send an email to nationals@scottishswimming.com requesting the details	
Photograph:	E-mailed to: nationals@scottishswimming.com	

Send completed form, photograph and payment to;

Mrs Melanie Orr, Scottish Swimming, National Swimming Academy, University of Stirling, Stirling, FK9 4LA

scottishswimming.com



APPLICATION SUMMARY

SCOTTISH NATIONAL TEAM CHAMPIONSHIPS 23rd September 2017, Aquatics Centre, Aberdeen

Club Name: Club Contact's Name: Address: Postcode: Telephone No: Email:	

Email address is important for urgent distribution of information and updates pertaining to the Meet.

Form to be returned to:

Mrs Melanie Orr
Scottish Swimming
Scottish Swimming Academy
University of Stirling
Stirling, FK9 4LA

Telephone: 01786 466520

email: nationals@scottishswimming.com

TO BE RETURNED BY 2pm Thursday 7th September 2017